

OUR HOUSE GRIEF SUPPORT CENTER

FINANCIAL STATEMENTS

December 31, 2022 and 2021

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Our House Grief Support Center

Opinion

We have audited the accompanying financial statements of Our House Grief Support Center (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Our House Grief Support Center (the Organization) as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

A predecessor auditor has previously audited the Organization's 2021 financial statements and they have expressed an unmodified audit opinion on those audited financial statements in their report dated May 31, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Emphasis of Matter

As discussed in Note 2, beginning January 1, 2022, the Organization adopted Accounting Standards Update (ASU) No. 2016-02, *Leases* (Topic 842) and its related amendments using the modified-retrospective transition method. Our conclusion is not modified with respect to this matter.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Expenses by Program is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



Long Beach, California
August 10, 2023

OUR HOUSE GRIEF SUPPORT CENTER
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

	2022	2021
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$ 1,213,891	\$ 2,830,338
Investments	994,078	10,733
Accounts receivable	-	2,501
Pledges receivable	418,070	49,000
Prepaid expenses and other assets	76,410	19,637
Total current assets	2,702,449	2,912,209
PROPERTY AND EQUIPMENT, NET	41,328	12,455
OPERATING LEASE RIGHT-OF-USE ASSETS	1,683,052	-
TOTAL ASSETS	\$ 4,426,829	\$ 2,924,664
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable	\$ 16,287	\$ 1,118
Accrued expenses	120,638	183,100
Lease liability, current portion	233,104	-
Paycheck Protection Program loan	-	252,000
Total current liabilities	370,029	436,218
LEASE LIABILITIES, net of current portion	1,504,626	-
NET ASSETS		
Without donor restrictions		
Designated for reserve operating fund	500,000	500,000
Undesignated	1,121,658	1,212,932
	1,621,658	1,712,932
With donor restrictions	930,516	775,514
Total net assets	2,552,174	2,488,446
TOTAL LIABILITIES AND NET ASSETS	\$ 4,426,829	\$ 2,924,664

The accompanying notes are an integral part of these financial statements.

OUR HOUSE GRIEF SUPPORT CENTER

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)**

	2022			2021
	Without Donor Restrictions	With Donor Restrictions	Total	Total
REVENUE				
Support - contributions and grants	\$ 576,307	\$ 877,500	\$ 1,453,807	\$ 1,096,459
Special events, net of direct expenses of \$139,829 and \$133,691	462,141	-	462,141	633,568
Contributed services	542,350	-	542,350	386,666
Program receipts	163,367	-	163,367	177,556
Net investment return	1,924	-	1,924	5,584
Paycheck Protection Program forgiveness	253,680	-	253,680	253,680
Other income	8,349	-	8,349	-
Net assets released from restrictions	722,498	(722,498)	-	-
Total Revenue	2,730,616	155,002	2,885,618	2,553,513
OPERATING EXPENSES				
Program services	2,461,186	-	2,461,186	1,956,476
Fundraising	190,621	-	190,621	210,576
Management and general	170,083	-	170,083	146,752
Total Expenses	2,821,890	-	2,821,890	2,313,804
CHANGES IN NET ASSET FROM OPERATIONS	(91,274)	155,002	63,728	239,709
NON-OPERATING ACTIVITY				
Loss on disposal of fixed assets	-	-	-	(10,067)
CHANGE IN NET ASSETS FROM OPERATING AND NONOPERATING ACTIVITIES	(91,274)	155,002	63,728	229,642
NET ASSETS, BEGINNING OF YEAR	1,712,932	775,514	2,488,446	2,258,804
NET ASSETS, END OF YEAR	\$ 1,621,658	\$ 930,516	\$ 2,552,174	\$ 2,488,446

The accompanying notes are an integral part of these financial statements.

OUR HOUSE GRIEF SUPPORT CENTER

**STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)**

	2022			2021	
	Program Services	Fundraising	General and Administrative	Total	Total
Salaries	\$ 1,284,678	\$ 123,861	\$ 8,078	\$ 1,416,617	\$ 1,295,283
Payroll tax expense	99,946	9,922	3,016	112,884	98,740
Employee benefits	102,128	5,229	903	108,260	117,882
Advertising and marketing	24,212	2,695	-	26,907	28,228
Bank charges	-	-	34,159	34,159	26,222
Depreciation and amortization	-	-	12,850	12,850	15,155
Dues and subscriptions	16,370	-	200	16,570	160
Equipment rental	4,716	-	-	4,716	4,999
Insurance	18,721	2,472	5,727	26,920	25,933
Interest expense	-	-	-	-	1,890
Mileage and parking	9,313	-	-	9,313	1,129
Miscellaneous	-	3,600	16,540	20,140	2,069
Occupancy	121,437	19,898	9,373	150,708	86,143
Professional services	15,935	3,452	72,670	92,057	85,071
Payroll processing fees	30	-	2,383	2,413	2,859
Postage and delivery	3,069	490	-	3,559	2,960
Printing and reproduction	4,494	749	-	5,243	1,210
Program activity supplies	97,787	-	-	97,787	61,815
Recruiting expenses	7,553	251	-	7,804	9,378
Relocation expenses	26,904	7,010	2,016	35,930	28,657
Repairs and maintenance	-	95	-	95	351
Staff training and development	50,610	7,465	-	58,075	8,276
Tax, license, and permits	-	-	-	-	150
Telephone	13,022	2,170	2,168	17,360	17,706
Contributed services	542,350	-	-	542,350	386,666
Volunteer training expenses	6,555	-	-	6,555	1,232
Website expenses	11,356	1,262	-	12,618	3,640
	<u>\$ 2,461,186</u>	<u>\$ 190,621</u>	<u>\$ 170,083</u>	<u>\$ 2,821,890</u>	<u>\$ 2,313,804</u>

The accompanying notes are an integral part of these financial statements.

OUR HOUSE GRIEF SUPPORT CENTER

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)**

	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 63,728	\$ 229,642
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	12,850	15,155
Net realized and unrealized (gain) loss on investments	1,924	(1,041)
Paycheck Protection Program loan forgiveness	(252,000)	(253,680)
Loss on disposal of property and equipment	-	10,067
Contribution of securities	-	(9,692)
Amortization of operating right-of-use assets	123,919	-
Changes in operating assets and liabilities:		
Accounts receivable	2,501	(1,336)
Pledges receivable	(369,070)	(14,000)
Prepaid expenses	(56,773)	10,133
Accounts payable	15,169	(156,080)
Accrued expenses	(62,462)	10,561
Operating lease liabilities	(69,241)	-
Net Cash Used In Operating Activities	(589,455)	(160,271)
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of investments	-	13,567
Purchases of investments	(985,269)	-
Purchases of property and equipment	(41,723)	-
Net Cash (Used In) Provided By Investing Activities	(1,026,992)	13,567
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from Paycheck Protection Program loan	-	252,000
	-	252,000
NET CHANGE IN CASH	(1,616,447)	105,296
CASH AT BEGINNING OF YEAR	2,830,338	2,725,042
CASH AT END OF YEAR	\$ 1,213,891	\$ 2,830,338

The accompanying notes are an integral part of these financial statements.

OUR HOUSE GRIEF SUPPORT CENTER

NOTES TO THE FINANCIAL STATEMENTS DECEMBER 31, 2022 (WITH COMPARATIVE TOTALS FOR 2021)

NOTE 1 – Nature of Activities

OUR HOUSE Grief Support Center (the Organization) is a California nonprofit corporation founded in 1993 to provide grief support services through grief support groups, education, and other resources. The Organization's support comes mainly from donor contributions and some fees for services.

The Organization's mission is to provide the community with grief support services, education, resources, and hope. For over 29 years, the Organization has helped thousands of grieving children, teens, and adults embark upon their journey to hope and healing. The Organization offers age and relationship specific grief support to adults and children ages 4 through 18. Groups are offered in English and Spanish. The Organization also offers school-based grief support groups, medical and professional education programs, on-site grief intervention for businesses and the community, grief support resources, and referrals. The Organization runs Camp Erin-LA, a camp held two weekends every summer for grieving children.

NOTE 2 – Summary of Significant Accounting Policies

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Comparative Totals

The financial statements include certain prior-period summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2021, from which the summarized information was derived.

Financial Statement Presentation

The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. Net assets and revenue are classified based on the existence or absence of donor-imposed restrictions.

Net Assets Without Donor Restrictions - Net assets that are not subject to donor-imposed stipulations and that may be expendable for any purpose in performing the primary objective of the Organization.

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 2 – Summary of Significant Accounting Policies (Continued)

Financial Statement Presentation (Continued)

Net Assets With Donor Restrictions – Net assets subject to donor-imposed stipulations. Some stipulations can be fulfilled by actions of the Organization or by the passage of time. As restrictions are satisfied, the related net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the accompanying statement of activities as net assets released from restrictions.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

Contributions

All contributions are considered to be available for use without restrictions unless specifically restricted by the donor. Contributions received that are designated for future periods or restricted by the donor for specific purposes are reported as net assets with donor restrictions. When a donor's stipulated time restriction ends or purpose restriction is accomplished, restricted net assets are reclassified to net assets without restrictions and reported in the statement of activities as net assets released from restrictions.

Contributions, including endowment gifts and pledges, are recognized as support in the period received or pledged. Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met. Contributions are included in donations and collections in the accompanying statement of activities.

Cash and Cash Equivalents

For purposes of the accompanying statement of cash flows, the Organization considers all financial instruments with a maturity of less than three months to be cash equivalents.

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 2 – Summary of Significant Accounting Policies (Continued)

Investments

Investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values in the statement of financial position. Realized gains and losses are computed as the difference between historical cost and sales proceeds. Unrealized gains and losses are the change in the spread between historical cost and fair value during the year. Unrealized gains and losses are included in the change in net assets.

It is the Organization's policy to liquidate contributed securities as soon as practical in order to minimize exposure to market fluctuations and to maximize funds available for program services.

Accounts Receivable

Accounts receivable consists of amounts from clients for grief education-related services. The Organization provides for uncollectible accounts receivable through the allowance method of accounting. Under this method, a provision for uncollectible accounts is charged to expense and the allowance account is increased based on past collection history and management's evaluation of accounts receivable. All amounts considered uncollectible are charged against the allowance account and recoveries of previously uncollectible accounts are added to the account. At December 31, 2022, there were no accounts receivable due from clients. As of August 10, 2023, all pledge receivables have been fully collected.

Pledges Receivable

Pledges receivable consist of amounts due from individuals, companies, and foundations. Pledges receivable that are expected to be collected in future years are recorded at the present value of their net realizable value. Management does not record a discount on pledges receivable that are expected to be collected in future years if the discount is immaterial. The Organization provides for uncollectible pledges receivable through the allowance method of accounting. Under this method, a provision for uncollectible pledges is charged to expense and the allowance account is adjusted based on past collection history and management's evaluation of pledges receivable. All amounts considered uncollectible are charged against the allowance account and recoveries of previously uncollectible pledges are added to the account. At December 31, 2022, management has reviewed pledges receivable and believes all pledges are fully collectible. As of August 10, 2023, all pledge receivables have been fully collected.

Property and Equipment

Property and equipment is stated at cost. Depreciation has been provided using the straight-line method over the estimated useful lives of the assets, which range from four to five years. Expenditures for repairs and maintenance are expensed as incurred. Amortization of equipment under the financing lease is computed based on the shorter of the lease terms or the life of the asset and is included in depreciation and amortization expense.

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 2 – Summary of Significant Accounting Policies (Continued)

Contributed Services

Contributed services are recognized at fair value when received if such services (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not donated. During the year ended December 31, 2022, the value of contributed services included in revenues and expenses in the accompanying financial statements amounted to \$542,350.

The Organization also receives a significant amount of contributed time from volunteers that does not meet the two recognition criteria described above. Accordingly, the value of this contributed time is not reflected in the accompanying financial statements.

Revenue Recognition

Contributions are recognized as support in the period received or pledged. All contributions are considered to be available for unrestricted use unless specially restricted by the donor. Contributions received that are designated for future periods or restricted by the donor for specific purposes are reported as increases in net assets with donor restrictions. When a donor's stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Certain contributions may have restrictions stipulated by the donor that the corpus be invested in perpetuity and only income be made available for operations.

The Organization's grant revenue is derived from agreements that are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has met required performance requirements and/or when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to meeting the specific conditions are reported as deferred revenue in the statement of financial position. No amounts have been received in advance under grant and program agreements. The majority of the Organization's grants operate on its fiscal year and are renewed annually.

Program receipts consist of fees for group support services and are recognized in the period in which the services are provided.

Advertising Costs

Advertising costs are expensed as incurred and are included in operating expenses. Advertising costs were \$26,907 for the year ended December 31, 2022.

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 2 – Summary of Significant Accounting Policies (Continued)

Functional Expenses

The Organization’s programs include: In-House Children’s Program, Children’s School Program, Camp Erin, Adult Program, Spanish Satellite Program, and Community Education. Each program provides various grief support services. Natural expenses attributable to more than one functional expense category are allocated to programs using a variety of cost-allocation techniques such as square footage, and time and effort.

Income Taxes

The Organization is a not-for-profit organization and is exempt from most federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization receives unrelated business income from the rental of a portion of its building, which is subject to tax. The Organization believes that it has appropriate support for any tax positions taken and, as such, does not have any uncertain tax positions that are material to the financial statements. The statute of limitations for federal and California purposes is generally three and four years, respectively.

Subsequent Events

Subsequent to December 31, 2022, the Organization received \$350,000 of pledge receivables recorded at year end.

Management has evaluated subsequent events from the statement of financial position date through August 10, 2023, the date at which the financial statements were available to be issued and except for the item noted above, no other subsequent events were noted for disclosure.

Recently Adopted Accounting Pronouncements

In September 2020, the FASB issued ASU 2020-07, *Not-for-Profit Entities* (Topic 958): *Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, which requires a not-for-profit to present contributed nonfinancial assets as a separate line item in the statement of activities, disaggregate the amount of contributed nonfinancial assets by category that depicts the type of nonfinancial assets, and provide additional information related to the monetization, utilization, and valuation of the contributed nonfinancial assets. The Organization adopted the standard during the year ended December 31, 2022, and included necessary presentation changes and disclosures herein.

In February 2016, the Financial Accounting Standards Board (FASB) issued new lease accounting guidance in Accounting Standards Update (ASU) 2016-02 *Leases* (Topic 842) (ASU 2016-02), which modifies lease accounting for lessees to increase transparency and comparability by requiring the Organization to recognize a lease liability and related right-of-use assets for all leases (with the exception of short-term leases) at the commencement date of the lease and to disclose key information about leasing arrangements.

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 2 – Summary of Significant Accounting Policies (Continued)

Recently Adopted Accounting Pronouncements (Continued)

Effective January 1, 2022, the Organization adopted ASU 2016-02. The Organization determines if an arrangement contains a lease at inception based on whether the Organization has the right to control the asset during the contract period and other facts and circumstances. The Organization elected the package of practical expedients permitted under the transition guidance within the new standard, which among other things, allowed it to carry forward the historical lease classification.

The Organization adopted ASU 2016-02 utilizing the modified-retrospective transition method through a cumulative-effect adjustment. The adoption of ASU 2016-02 resulted in the recognition of right-of-use assets and operating lease liabilities of \$11,363 as of January 1, 2022. The adoption of ASU 2016-02 did not have a material impact on the Organization's results of operations or cash flows.

NOTE 3 – Liquidity and Availability

The following table reflects the Organization's financial assets as of December 31, 2022, reduced by amounts that are not available for use to meet general expenditures within one year of the statement of financial position date because of contractual obligations, donor restrictions, or internal board designations.

Cash and cash equivalents	\$	1,213,891
Investments		994,078
Pledges receivable due in one year		<u>418,070</u>
		2,626,039
Less amounts unavailable for general expenditure within one year due to		
Board designated		(500,000)
Donor-imposed restrictions		<u>(930,516)</u>
		<u>\$ 1,195,523</u>

The Organization maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The board of directors has established reserve funds totaling \$500,000 to cover four months of operating expenses. It is the board's intention that the reserve fund assist in providing stability during unexpected cash flow shortages, expenses, or losses. These funds remain available and may be spent at the discretion of the board of directors.

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 4 –Pledges Receivable

Pledges receivable at December 31, 2022 was \$418,070 which as of August 10, 2023, has been fully collected.

NOTE 5 – Investments

Investments are carried at fair value, which is determined, presented, and disclosed in accordance with FASB ASC 820, *Fair Value Measurements and Disclosures*. Under FASB ASC 820, fair value is defined as the price that would be received to sell an asset or paid to transfer a liability (i.e., the “exit price”) in an orderly transaction between market participants at the measurement date. FASB ASC 820 established a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the Organization. Unobservable inputs reflect the Organization’s assumptions about inputs that market participants would use in pricing the investments developed based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels, based on the inputs, as follows:

- *Level 1* - Quoted prices (unadjusted) in active markets for identical assets or liabilities that the Organization can access at the measurement date.
- *Level 2* - Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability, and market-corroborated inputs.
- *Level 3* - Unobservable inputs for the asset or liability. In these situations, we develop inputs using the best information available in the circumstances.

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 5 – Investments (Continued)

The following table presents information about the Organization’s assets that are measured at fair value on a recurring basis at December 31, 2022 and indicates the fair value hierarchy level of the valuation techniques utilized to determine such fair value:

	Fair Value Measurements at December 31, 2022			
	Level 1	Level 2	Level 3	Total
Certificate of deposits	\$ -	\$ 994,078	\$ -	\$ 994,078

Net investment return consists of the following for the year ended December 31, 2022:

Interest and dividends	\$ 6,708
Net realized and unrealized loss	<u>(4,784)</u>
Investment return	<u>\$ 1,924</u>

NOTE 6 – Property and Equipment

Property and equipment at December 31, 2022 consists of the following:

Office equipment	\$ 129,774
Computer software	20,859
Furniture and fixtures	55,523
Leasehold improvements	<u>25,229</u>
	231,385
Less accumulated depreciation and amortization	<u>(190,057)</u>
Net property and equipment	<u>\$ 41,328</u>

NOTE 7 – Paycheck Protection Program Loan

The Organization received two Paycheck Protection Program (PPP) loans in the amount of \$252,000 for each loan. The PPP loans, administered by the Small Business Administration (SBA), bears interest at a fixed rate of 1.0% per annum, have a term of two years, and is unsecured and guaranteed by the SBA. Interest accrues on the loans beginning with the initial disbursement. The loans and accrued interest are forgivable if the proceeds are used for eligible purposes. Eligible purposes include payroll costs, group healthcare benefits costs, rent, and utilities. Payments of principal and interest are deferred until the lender's determination of the amount of forgiveness applied for by the borrower is approved by the SBA.

OUR HOUSE GRIEF SUPPORT CENTER

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)**

NOTE 7 – Paycheck Protection Program Loan

In July 2021, the Organization received notification that one of the loans and related accrued interest had been fully forgiven, and, as such, revenue of \$253,680 was recognized in the statement of activities for the year ended December 31, 2021.

In July 2022, the Organization received notification that the second PPP loan and related accrued interest had been fully forgiven and, as such, revenue of \$253,680 was recognized in the statement of activities for the year ended December 31, 2022.

NOTE 8 – Net Assets With Donor Restrictions

Net assets with donor restrictions that expire upon expenditure for a specified purpose or upon passage or time are as follows:

	Balance at December 31, 2021	Contributions	Releases	Balance at December 31, 2022
Net assets restricted for time or purpose:				
In-house children	\$ 552,617	\$ 401,000	\$ (180,803)	\$ 772,814
Spanish satellite	125,747	183,000	(236,215)	72,532
Children’s School	39,668	16,000	(55,668)	-
Camp Erin	36,032	110,000	(146,032)	-
Cultural affinity groups & workshops	-	12,500	-	12,500
Health equity	17,950	60,000	(64,350)	13,600
Technology	3,500	-	(3,500)	-
Office moving expenses	-	95,000	(35,930)	59,070
	<u>\$ 775,514</u>	<u>\$ 877,500</u>	<u>\$ (722,498)</u>	<u>\$ 930,516</u>

NOTE 9 – Concentrations of Credit Risk

Cash and cash equivalents include all funds on deposit with banks that are available for operations. From time to time, cash on deposit at banks will exceed the FDIC limit of \$250,000 per financial institution. The Organization has not experienced any losses in these accounts and does not believe it is exposed to any significant risk as of the date of these financial statements.

OUR HOUSE GRIEF SUPPORT CENTER

**NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)**

NOTE 10 – Lease Arrangements

The Organization’s policy for determining its lease discount rate used measuring lease liabilities is to use the rate implicit in the lease whenever that rate is readily determinable. If the rate implicit in the lease is not readily determinable, then the Organization has elected to use the risk-free discount rate, as permitted by U.S. GAAP, determined using a period comparable with that of the lease term.

The Organization has elected a policy to account for short-term leases, defined as any lease with a term less than 12 months, by recognizing all components of the lease payment in the statement of activities in the period in which the obligation for the payments is incurred. Results for periods beginning prior to January 1, 2022 continue to be reported in accordance with our historical accounting treatment.

The Organization leases its offices under operating leases with three-to-eight-year initial terms. Most leases include renewal options which can extend the lease term up to two five-year terms. The exercise of these renewal options is at the sole discretion of the Organization, and only lease options that the Organization believes are reasonably certain to exercise are included in the measurement of the lease assets and liabilities. The Organization leases one piece of office equipment under a finance lease with a term of five years.

While all of the agreements provide for minimum lease payments, some include payments adjusted for inflation or for variable payments based on a percentage of sales over contractual levels. Variable payments are not determinable at the lease commencement and are not included in the measurement of the lease assets and liabilities. The lease agreements do not include any material residual value guarantees or restrictive covenants.

The following summarizes the line items in the statement of financial position, which include amounts for financing and operating leases as of December 31, 2022:

Operating lease right-of-use assets	<u>\$ 1,683,052</u>
Current portion of operating lease liabilities	\$ 233,104
Long-term portion of operating lease liabilities	<u>1,504,626</u>
	<u>\$ 1,737,730</u>

The components of operating lease expenses that are included in "Operating expenses" in the statement of activities for the year ended December 31, 2022 were as follows:

Operating lease costs	\$ 153,945
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OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 10 – Lease Arrangements (Continued)

The following summarizes the supplemental cash flow information for the year ended December 31, 2022:

Cash paid for amounts included in the measurement of lease liabilities:	
Operating cash flows from operating leases	\$ 69,241
Noncash investing and financing activity	
Right-of-use assets obtained in exchange for new operating lease liabilities in adoption of ASC 842:	\$ 1,795,608
Right-of-use assets obtained in exchange for operating lease liabilities in adoption of ASC 842:	\$ 11,363

Weighted-average lease terms and discount rates were as follows:

Weighted-average remaining lease term - operating leases	6.78 years
Weighted-average discount rate - operating leases	3.85 %

The maturities of financing and operating lease liabilities as of December 31, 2022 are as follows:

<u>Year Ending December 31,</u>	<u>Operating Leases</u>
2023	\$ 295,397
2024	302,694
2025	268,524
2026	256,131
2027	263,815
Thereafter	<u>599,299</u>
Total minimum lease payments	1,985,860
Less amount representing interest	<u>(248,130)</u>
Present value of minimum lease payments	1,737,730
Less current portion	<u>(233,104)</u>
	<u>\$ 1,504,626</u>

OUR HOUSE GRIEF SUPPORT CENTER
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2022
(WITH COMPARATIVE TOTALS FOR 2021)

NOTE 11 – Contributions - In-Kind

The Organization receives significant amounts of contributed time from volunteers that consist of skilled support group leaders and program dedicated personnel. Management estimates that the value of these services at December 31, 2022 was \$542,350. During the year ended December 31, 2022, contributions – in-kind included in the accompanying statement of activities consisted of the following:

	Revenue Recognized 2022	Valuation Techniques and Inputs
Contributed services	\$ 542,350	Valued at \$25 per hour multiplied by the hours worked. The rate used to value the hours is based on the lower of management’s estimate and independent surveyed rates of volunteered services.

All donated services were utilized by the Organization’s program services. There were no donor-imposed restrictions associated with the donated services or goods.

NOTE 12 – Employee Savings Plan

The Organization has established a 403(b) savings plan covering substantially all employees. Employees may defer current compensation into the plan within Internal Revenue Service limitations. The Organization made no contribution to the plan for the year ended December 31, 2022.

SUPPLEMENTAL INFORMATION

OUR HOUSE GRIEF SUPPORT CENTER

**SUPPLEMENTAL INFORMATION
SCHEDULE OF EXPENSES BY PROGRAM
FOR THE YEAR ENDED DECEMBER 31, 2022**

	<u>In-House Children's Program</u>	<u>Children's School Program</u>	<u>Camp Erin</u>	<u>Adult Program</u>	<u>Spanish Satellite Program</u>	<u>Community Education</u>	<u>Total</u>
Salaries	\$ 126,214	\$ 171,361	\$ 177,797	\$ 494,408	\$ 158,339	\$ 156,559	\$ 1,284,678
Payroll tax expense	10,048	13,478	14,138	37,287	12,724	12,271	99,946
Employee benefits	8,242	12,600	13,420	44,353	11,262	\$ 12,251	102,128
Advertising and marketing	2,691	2,691	2,691	2,685	10,763	2,691	24,212
Dues and subscriptions	1,610	1,996	8,173	1,758	1,996	837	16,370
Equipment rental	943	943	943	943	944	-	4,716
Insurance	3,128	3,064	3,200	6,857	2,336	136	18,721
Mileage and parking	1,585	3,288	1,773	1,477	744	446	9,313
Occupancy	20,226	8,929	19,355	40,185	23,813	8,929	121,437
Professional services	3,187	3,187	3,187	3,187	3,187	-	15,935
Payroll processing fees	30	-	-	-	-	-	30
Postage and delivery	490	506	490	490	603	490	3,069
Printing and reproduction	749	749	749	749	749	749	4,494
Program activity supplies	7,358	9,164	59,839	11,118	6,870	3,438	97,787
Recruiting expenses	459	395	395	4,724	1,580	-	7,553
Relocation expenses	4,318	1,994	4,318	8,965	5,315	1,994	26,904
Staff training and development	7,212	8,256	7,236	19,439	7,028	1,439	50,610
Telephone	586	3,755	2,170	2,170	2,170	2,171	13,022
Contributed services	86,776	124,741	151,858	151,858	27,117	-	542,350
Volunteer training expenses	805	1,832	2,310	1,041	567	-	6,555
Website expenses	1,262	1,262	1,262	1,262	5,046	1,262	11,356
	<u>\$ 287,919</u>	<u>\$ 374,191</u>	<u>\$ 475,304</u>	<u>\$ 834,956</u>	<u>\$ 283,153</u>	<u>\$ 205,663</u>	<u>\$ 2,461,186</u>

The accompanying notes are an integral part of these financial statements.