



Title: Digital Content Intern
Status: Intern
Reports to: Development & Marketing Manager
Location: Hybrid: Remote/West Los Angeles

OUR HOUSE Grief Support Center is the premier provider of grief support services in Southern California. For more than three decades, OUR HOUSE has helped thousands of children, teens, and adults in Los Angeles County find healing after the death of someone close. Our vision is to create a world in which grief is embraced, understood, and respected.

Job Summary

We are seeking a creative and motivated Digital Content Intern to join our Marketing team for a summer internship. The ideal candidate is a college student with a passion for storytelling, digital media, and creative expression. This internship offers valuable experience in creating and editing various forms of digital content, including videos, graphics, and social media posts, to promote our grief support services.

Essential Job Duties

- Assist in the creation of written & video content for our website, email newsletters, and social media channels, ensuring consistency in tone, style, and brand voice.
- Collaborate with the Marketing team to brainstorm ideas and develop content plans.
- Research industry trends, relevant topics, and keywords to inform content creation and optimization for search engines (SEO).
- Contribute to the production of multimedia content such as videos, graphics, and interactive experiences, from concept development to final execution.
- Edit and proofread content for accuracy, clarity, and adherence to brand guidelines.
- Monitor content performance using analytics tools to track key metrics, identify trends, and gather insights for continuous improvement.
- Stay informed about emerging trends, best practices, and innovations in digital content creation and distribution.

Interested applicants should send a resume to Lucia Singer, Development & Marketing Manager, Lucia@ourhouse-grief.org.

We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.